

Celebration! Childcare/CrossWays Preschool Behavior/Transition Policy

PHILOSOPHY

Discipline is viewed as a process of teaching the child rather than the process of punishing the child. Our goal is to encourage the children to become appropriately independent, to guide them in their ability to make decisions and their ability to make their needs and wants known to others-adults and peers alike.

DISCIPLINE

Our staff strive to model positive attitudes while setting consistent limits and, when necessary, enforce these consistent limits in the following ways:

- Offer the child another choice of activity, if possible. This allows the child some control over the situations and offers the child the chance to make their own decisions.
- Encourage the child to talk about what is happening both during both appropriate and inappropriate behavioral experiences. Ask them to share their feelings to others and the involved. This helps each child practice using words rather than aggression to solve difficulties.
- Some situations call for quiet time to regroup and restore self control. This is not viewed as a punishment but as an opportunity for the child to self-regulate.
- If the child is deemed to be acting in a way that may endanger him/herself or others, the child will be gently restrained by the teacher and, if necessary, removed from the classroom.
- Ignore negative behaviors, when possible, and acknowledge positive behavior.
- Redirect the child to a more acceptable behavior or activity.

THE FOLLOWING DISCIPLINARY TECHNIQUES ARE PROHIBITED:

- Physical punishment
- Screaming at the child
- Ridiculing a child or the child's family
- Blaming, teasing, insulting, name calling, or threatening a child
- Withholding food or drink
- Withholding affection or positive attention

No child will be subject to, under any circumstances, any form of corporal punishment which includes hitting, spanking, swatting, beating, shaking, pinching, or any other measure intended to induce physical pain or fear. Staff will never use abusive or profane language or deprive children of food, drinks, rest, or the use of restrooms. Children will not be punished for toilet accidents.

PROCEDURE AND POLICY

In order to comply with the DCFS Licensing Standards for CrossWays Preschool and Celebration Childcare, a written policy is needed to explain the actions that will take place should the Provider need to transition a child out of his/her care due to challenging behavior, safety concerns or the environment not being the right fit for the child

CROSSWAYS PRESCHOOL/CELEBRATION CHILDCARE POLICY:

1. When a behavior or safety concern is noticed, the provider will document said behavior/safety concern and share with the parent/guardian. If deemed necessary, the parent/guardian may be asked to pick up the child from the center for the remainder of the day.
2. If the behavior/safety concern continues, a meeting will be arranged between parent/guardian and provider to collaborate on a solution. A plan will be developed and shared with the parent/guardian.
3. Behaviors and interventions will be documented and shared with the parent/guardian as they happen. If an outside behaviorist/intervention is needed, and both provider and parent/guardian agree, the provider will help to find outside resources that will help the provider and parent/guardian establish interventions to help with the challenging behavior. If parent/guardian does not agree to intervention from an outside source, this shall be documented.
4. If, after documenting continued behaviors/safety concerns, interventions and collaborating with the parent/guardian, the behavior continues and is found to be a detriment to CrossWays Preschool and/or Celebration Childcare, a safety hazard to other children, or not the right fit for the child, a transition plan will be developed to find a more appropriate setting by making referrals to other programs.
5. The provider will ask the family for written acknowledgement of the steps taken in this process and agreement to withdraw their child due to the challenging behaviors, safety concerns or the program not being the right fit for the child. If written acknowledgement is not given, the provider will maintain documentation of this in the child's file. Withdrawal date shall be documented in the child's file.

Transition out of the program will occur if the child is not ready for group experiences due to emotional, developmental, learning difficulties, or is repetitively disruptive to the entire educational experience. All attempts will be made to help the child adapt. Withdrawal from the program will also occur for a failure to pay tuition according to the guidelines set forth in the Parent Handbook. Parents will be given notice.

Resources are available to help providers and parents/guardians address the needs of a specific child and support the healthy development of all children in the program. Resources include:

Developmental and social emotional screenings for the child More information:

[ExceleRate Illinois](#); [Child Find Project](#)

Consultation services from an infant/toddler specialist or infant/early childhood mental health consultant

Contact: [Child Care Resource & Referral agency](#) or [ISBE](#)

Referrals to Early Intervention (0-3) or Early Childhood Special Education (3-5) Referral forms and information: [Early Intervention Clearinghouse](#); [ExceleRate Illinois](#)

Professional development trainings and other resources [CCR&R](#), [Gateways to Opportunity](#), [Early Intervention Training Program](#), [Early Choices](#), [STARnet](#)

Consultation with child's primary care physician

I HAVE READ AND UNDERSTAND THE BEHAVIORAL/TRANSITION POLICY

Parent/guardian's Name: _____

Parent/guardian's Signature: _____

Date: _____

